



**Britech
Security Pty Ltd.**
P.O. Box 4075
Hoppers Crossing
Vic., 3029
A.B.N. 67 584 755 968



Backing up Footage from HIKVISION NVR:

1. When backing up footage from this NVR, you must first open the “iVMS-4200 Client” software.
2. Once the software opens this window should be seen:



Login

User Name: Britech

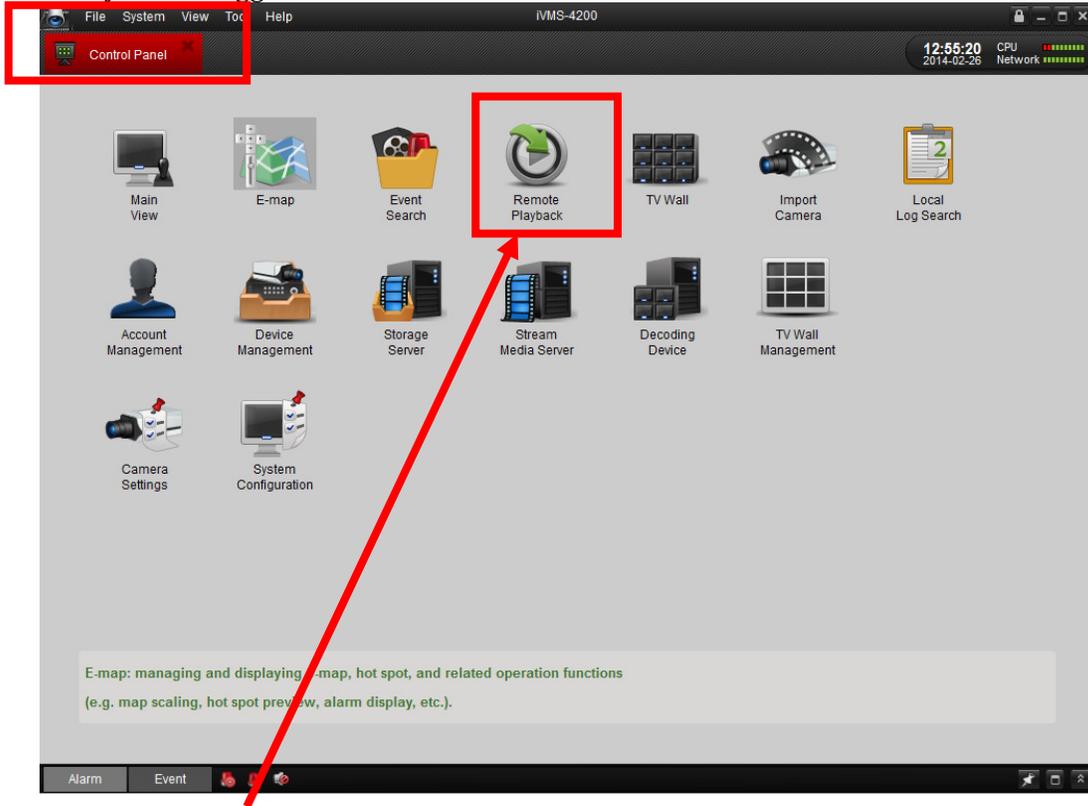
Password:

Enable Auto-login

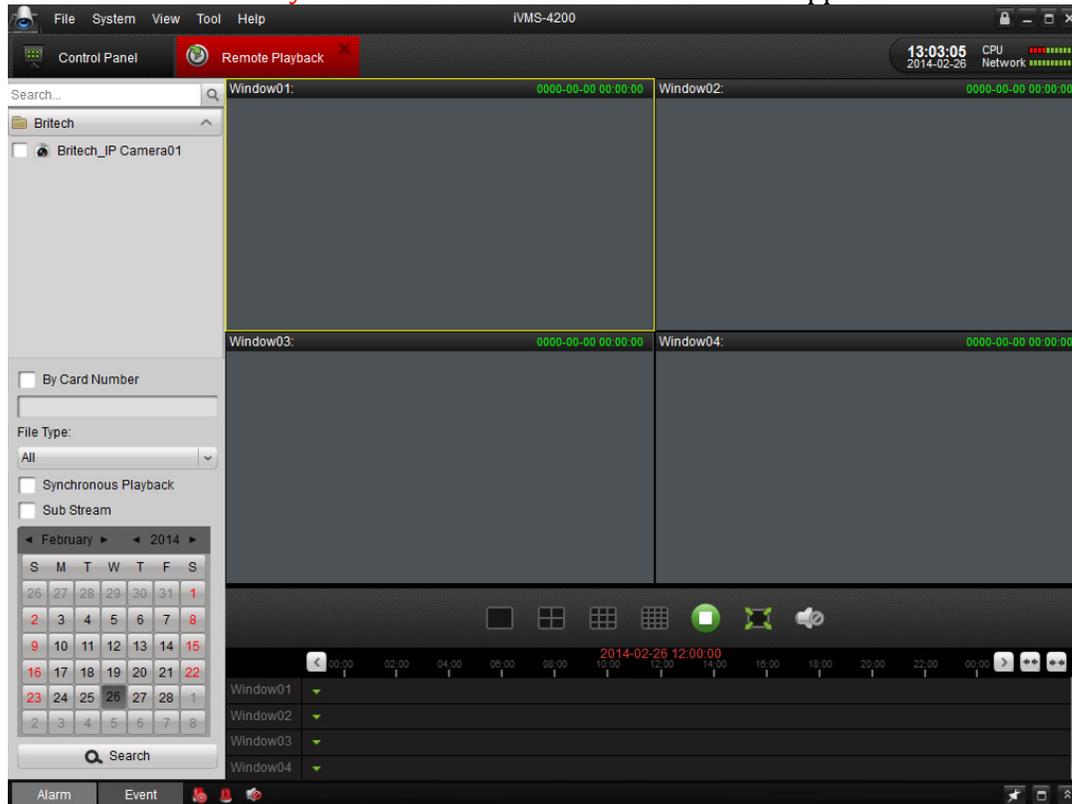
Login Cancel

Enter your user name and password then select “Login”.

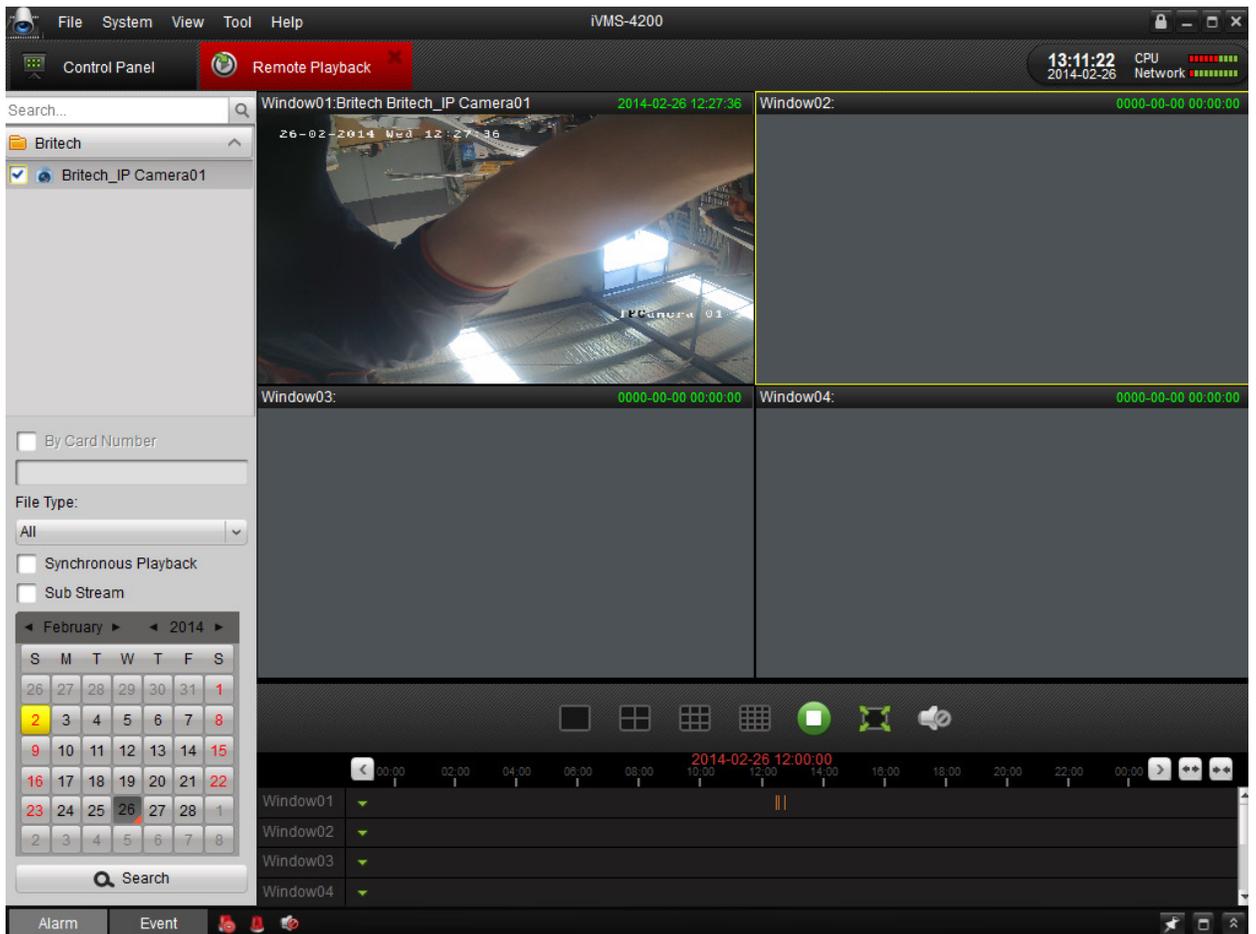
3. Once you are Logged In a window should be seen called "Control Panel".



Select the "Remote Playback" function and another window will appear.

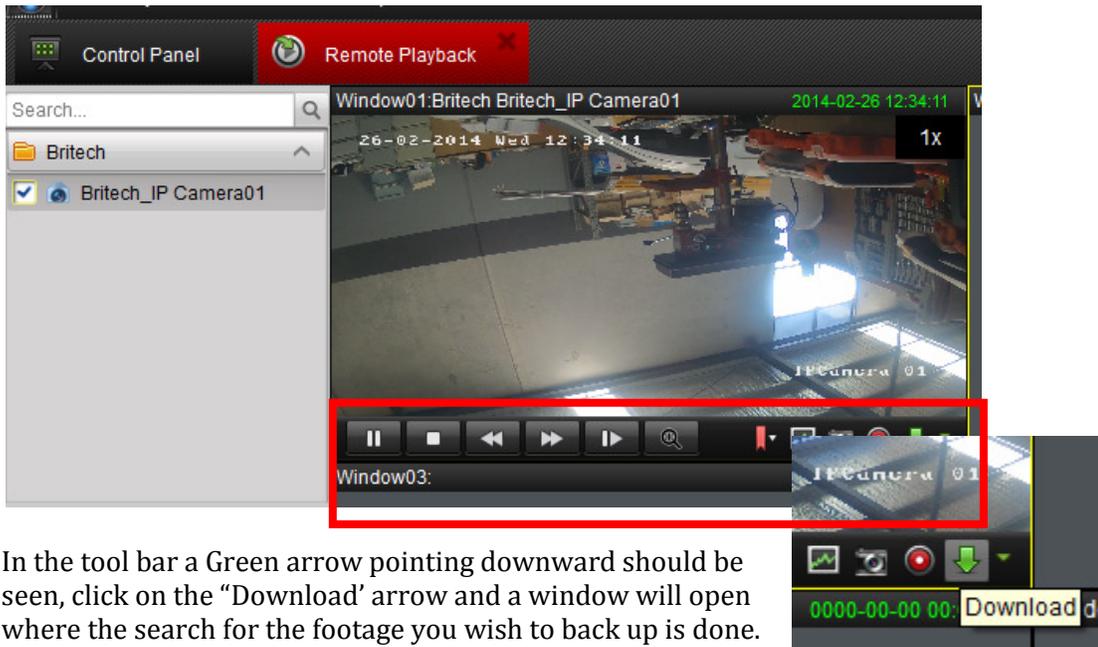


4. Once this window opens you will see the system and its cameras in the left hand column, click on the desired camera and drag and drop it into the first window.



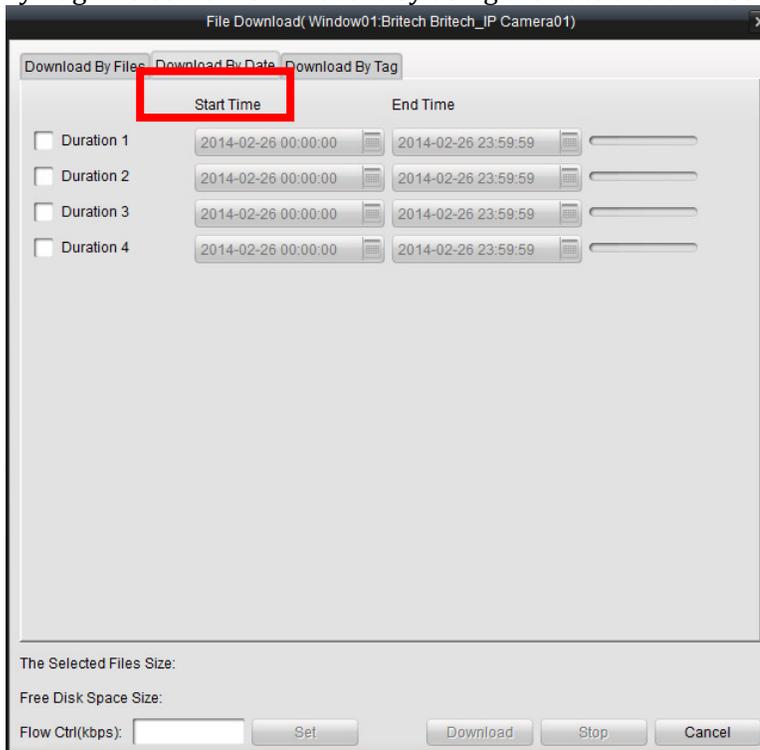
Once the system has finished searching, the first event will start to play on screen.

5. The next step is to move the mouse over the window which has the camera in it, when the mouse enters the screen of the camera a small tool bar should be seen along the bottom of the camera.

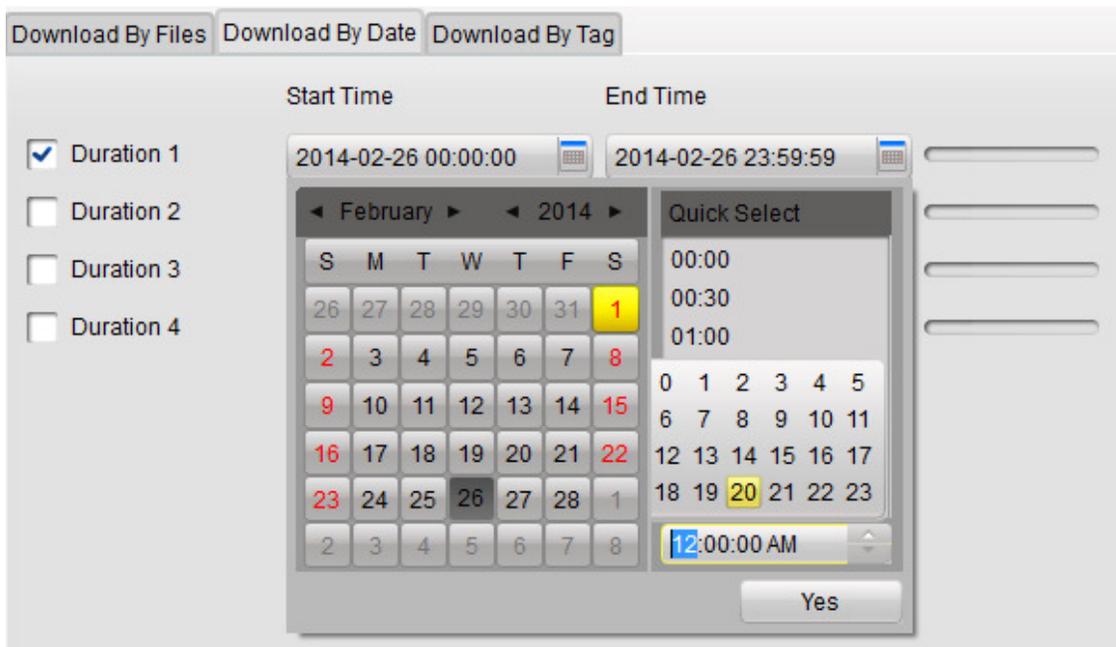


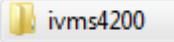
6. In the tool bar a Green arrow pointing downward should be seen, click on the "Download" arrow and a window will open where the search for the footage you wish to back up is done.

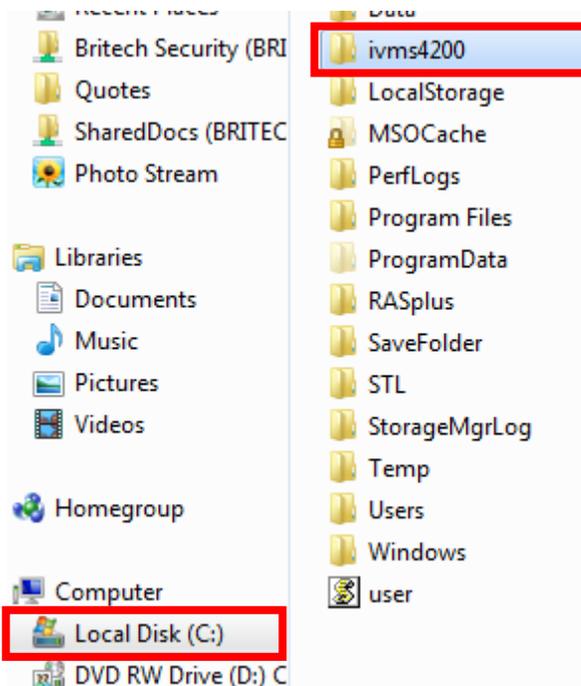
7. The Window will have 3 options, "Download By Files", "Download By Date" and "Download By Tag". To search for an event by using the date and time select "Download By Date".

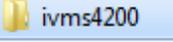
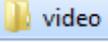
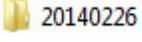


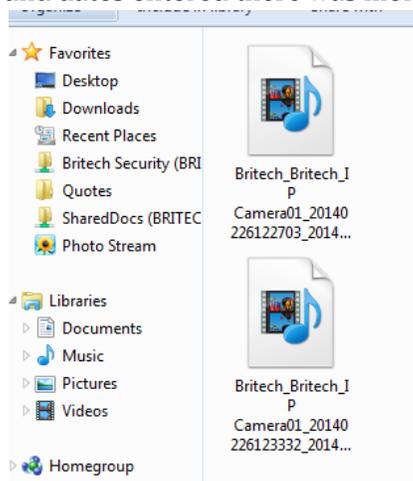
Tick the "Duration 1" box then select the Start time and End time of the events by clicking on the date and time selection.



8. Once the correct dates and times are added click the download button located at the bottom of the window and the files will begin to download. These files are downloaded to the “ ivms4200 ” folder located within your Local Disk drive within “My Computer”.



9. Open the  ivms4200 folder to the video folder “ video ”. Open the video folder and this is where all footage will be downloaded to. The folders within the Video folder are named by the date they were backed up; in this case it is  20140226 which was backed up on the 26th of the 2nd 2014. Select this file and move it to any USB device or folder on the computer. When the files are downloaded the footage is save via events. This means if within the times and dates entered there was more than one event, more than one video will be stored in the folder.



10.

To open and view any backed up footage from this folder or when transferring it to another computer using a USB, the HIKVISION VSPlayer must be downloaded. This software is free to

download at http://www.hikvision.com/en/download_more.asp?id=125. Select download and follow the prompts to finish the installation.

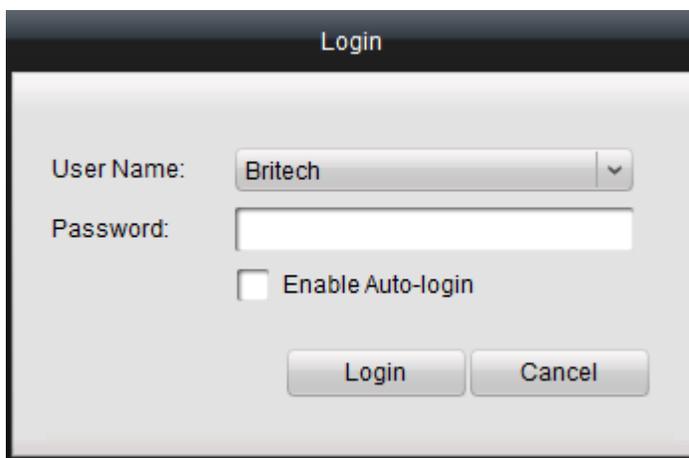
Once file has finished downloading, open the "VSPlayer" folder and then run "VSPlayer". Once this window open:



Drag and drop footage onto this window and video automatically play.

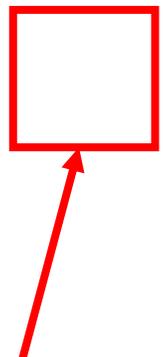
Viewing Footage from iVMS-4200 Client Software:

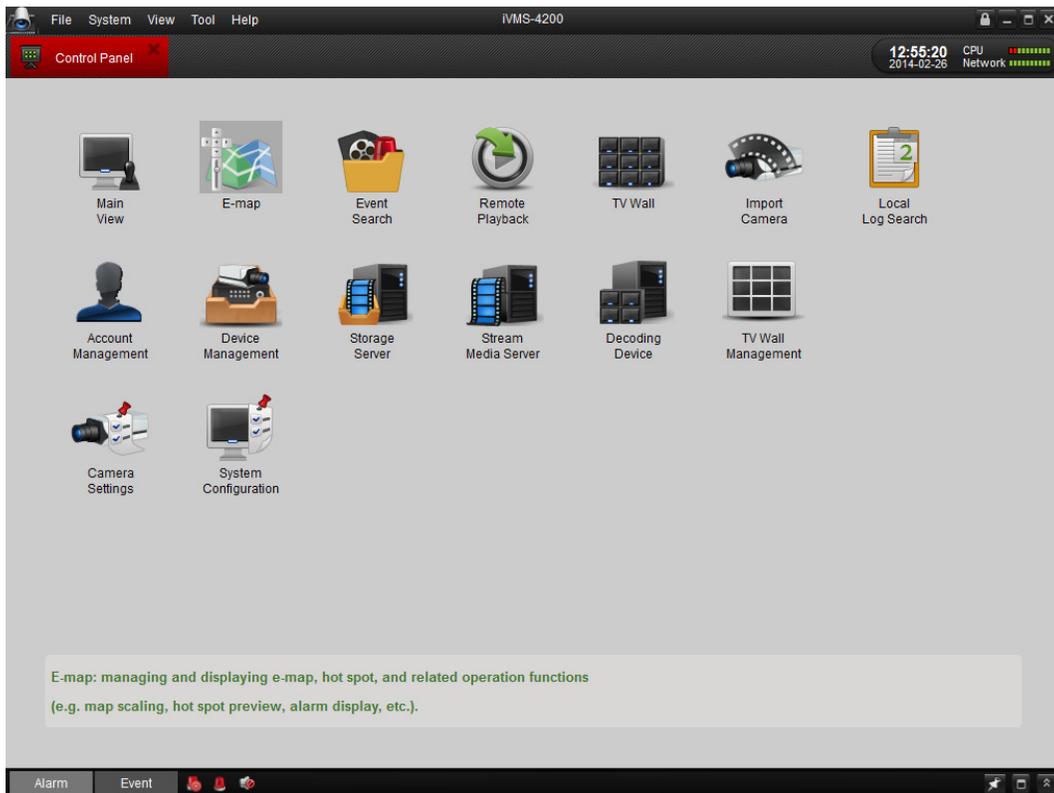
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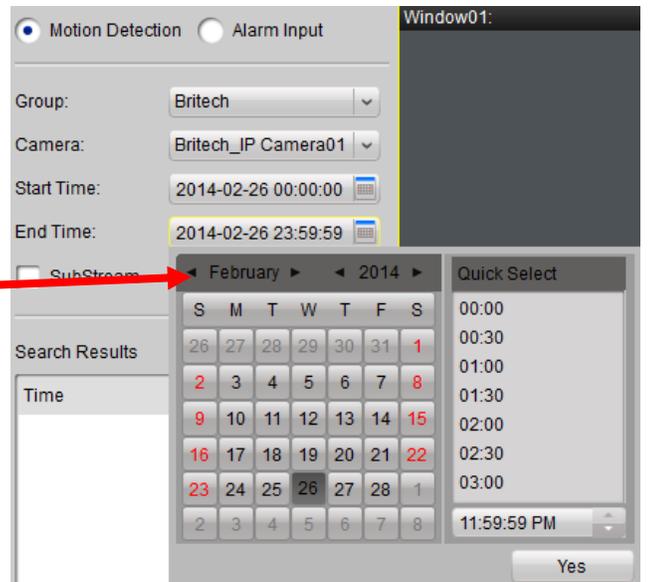
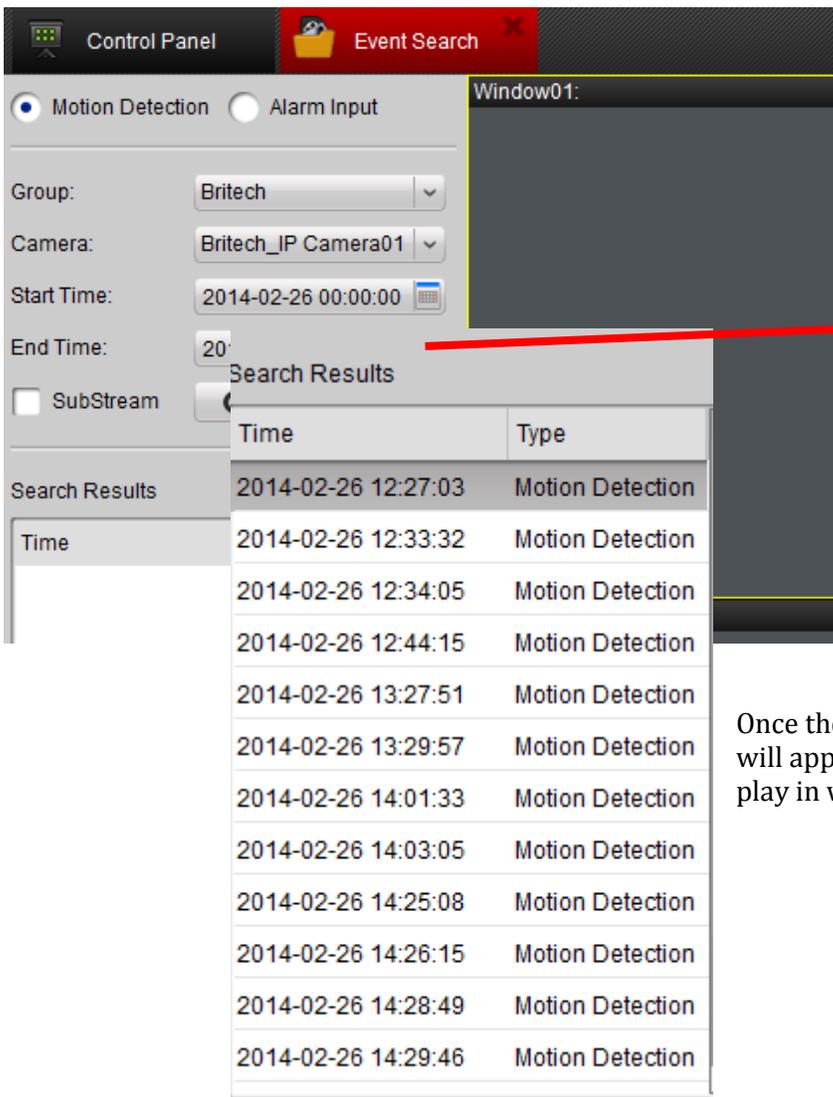
Enter your user name and password then select "Login".

3. Once you are Logged In a window should be seen (called "Control Panel").





Select the **“Event Search”** function and another window will appear. Select this feature and the next window will open where you will see what group of cameras you want to select from and what particular camera you wish to view the event on. Under these options you will see the **“START TIME”** and the **“END TIME”**, enter the times of the event then select **“SEARCH”**.



Once the search is complete a list of search results will appear below, select desired event and it will play in window one.